

## *Sample Invitation To A Free Introductory Class*

(SCHOOL LETTERHEAD)

You are cordially invited to attend a FREE introductory class on collision repair at (NAME OF SCHOOL)'s collision repair facility, (ADDRESS).

The class will be held from (TIME) to (TIME) on (DATE).

It will provide an opportunity for you to learn:

- Basic vehicle repair techniques
- Metal straightening and laser beam measurement of vehicles
- Plastic welding and repair methods
- How the shortage of qualified technicians may be a big career opportunity for you

In addition, you'll have a chance to view:

- A videotape on future vehicles
- Demonstrations of vehicle refinishing
- A custom-painted vehicle display

We hope you'll join us for this free class. Refreshments will be available. You are welcome to bring a friend or anyone who might be interested.

For more information, contact John Doe, collision repair instructor, at (555) 555-3879.